

APPLICATION FOR Guarini Fellows Program 2020

DEADLINE: Must be received by January 13, 2020 by 5 PM

The Guarini School of Graduate and Advanced Studies is pleased to announce fellowship opportunities. Submit applications to: jane.b.seibel@dartmouth.edu

Eligibility:

- All students who are registered full-time and in good standing in the Dartmouth Guarini School for Graduate and Advanced Studies for the academic year are eligible to apply.
- Preference is given to continuing students who will be in years 2 through 5 of their degree programs, given the nature of the commitment and the knowledge of the Guarini School of Graduate and Advanced Studies.
- **Fellows must be in residence in the Hanover area for the term of their appointment.**
- Fellows will be appointed for a nine-month term.

Term of Appointment:

- **Fellows must be available beginning January 2020 – September 2020.**
- A Fellow can be dismissed prior to the end of the appointment for conduct, which is considered detrimental to the Guarini School for Graduate and Advanced Studies or for failure to live up to his/her responsibilities as a Fellow. Should a Fellow be dismissed, the payment of his/her honorarium will cease.
- The total honorarium for the fellowship will be \$3,000 for the 9-month period.
- If an international student is awarded one of these Fellowships s/he will not be able to also take on other additional employment.
- Graduate students cannot extend a Ph.D. program end date to accommodate a fellowship.

Duties and Responsibilities:

- Fellows should expect to spend approximately 8 hours a week in their duties during the academic term. Fellows are required to spend about 4 hours each week in Guarini Grad Office either attending meetings with the Assistant Dean or working on office programs and activities.
- Work in collaboration with the Assistant Dean, and other Fellows to develop and implement recruitment and retention programs.
- Possibly attending at least one recruitment trip to be identified in collaboration with the Assistant Dean.
- Communicate regularly with graduate students, faculty and staff to gather program ideas.
- Development of peer support opportunities for graduate students from diverse backgrounds and experiences.
- Collaborates with and supports the GSC.
- Compile information pertaining to issues of diversity and equal opportunity.
- Assists in helping with Guarini School events such as orientation and graduation.
- Other duties as assigned.

Selection Process:

Shortly after the **January 13 deadline**, selected applicants will be required to participate in a brief in-person interview with the Selection Committee. We anticipate completion of the selection process and appointments of the Graduate Student Fellows by mid-January.

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Dartmouth Guarini School of Graduate and Advanced Studies
APPLICATION FORM

Personal and Academic Information:

Name: _____

Department/Program: _____ Year: _____

Status in Degree Program for **upcoming academic year** (check one):

Course work Studying for qualifying exams Writing prospectus

Dissertation research & writing Other: (describe) _____

Academic responsibilities for upcoming academic year (check all that apply)

TA Research Assistant

Tutor Other (specify): _____

Campus Address: _____

Home Address: _____

E-mail: _____ Phone : _____ (home) _____ (dept office/lab) _____

Additional Information Required:

- Please enclose a copy of your curriculum vitae or resume.
- Please enclose a letter of support from your faculty advisor with department approval statement.
- Please answer the following questions (no more than one-page total for all 4 questions):
 1. Why are you interested in becoming a Fellow within the Guarini School of Graduate and Advanced Studies?
 2. What particular strengths do you bring to the position as a Fellow?
 3. What skills and knowledge do you hope to gain through your experience as a Fellow?
 4. Outline a project that you would like to develop during your fellowship that relates to Diversity.