THE GRADUATE STUDENT RESOURCE GUIDE

FROM YOUR GSC REPS

01/2020
Welcome to the Dartmouth Graduate Student Resource Guide!

The purpose of this document is to help graduate students identify different avenues, offices, and persons that may be contacted should various student life issues arise. The eleven potential issues that are identified in this Resource Guide are umbrella terms that embody specific types of problems and should not be considered an exhaustive list. Within this guide, you will find a list of the identified potential issues, the resources available to Dartmouth graduate students, and potential paths each resource may take regarding a specific case in the form of an easy-to-use roadmap. Further, each resource has its own page with more detailed information on location, hours of availability, and contact information.

If the reader has any questions or comments regarding the guide, please contact the GSC Student Life Committee by emailing gsc.studentlife@dartmouth.edu.
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1 Private vs. Confidential Resources

**Private Resource:** On-Campus Resources identified as private (non-confidential) are required to promptly share a disclosure of sexual assault, sexual or gender-based harassment, dating or domestic violence, or stalking, including all known details, with the Title IX Coordinator. This information will only be communicated with other individuals on a need-to-know basis or as required by law.

- DCAL
- GRAD Office
- IDE
- RWIT
- Safety & Security
- Title IX

**Confidential Resource:** The resources designated as confidential may not share your information without your expressed consent unless there is imminent danger to self or others, or as otherwise required by law (e.g. mandatory reporting for sexual violence against minors).

- Counseling Center
- Dick's House
- Tucker Center
- WISE
WHOM CAN I CONTACT IF I OR SOMEONE I KNOW HAS BEEN AFFECTED BY SEXUAL ASSAULT, SEXUAL OR GENDER-BASED HARASSMENT, DATING OR DOMESTIC VIOLENCE, OR STALKING?

<table>
<thead>
<tr>
<th>CONFIDENTIAL Resources and Support</th>
<th>PRIVATE Resources and Support</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The resources listed in this section are designated as confidential and may not share your information without your expressed consent unless there is imminent danger to self or others, or as otherwise required by law (e.g. mandatory reporting for sexual violence against minors)</strong></td>
<td><strong>On-Campus Resources identified as private (non-confidential) are required to promptly share a disclosure of sexual assault, sexual or gender-based harassment, dating or domestic violence, or stalking, including all known details, with the Title IX Coordinator. This information will only be communicated with other individuals on a need-to-know basis or as required by law</strong></td>
</tr>
</tbody>
</table>

### ON-CAMPUS

#### Department of Safety & Security
- **5 Rope Ferry Rd**
- **Emergency**: 911 or 603 646 3333

#### Title IX Office
- Kristi Clemens: Title IX Coordinator and Clery Compliance Officer
- Sophia Breli: Deputy Title IX Coordinator for Training
- Gary Sund: Deputy Title IX Coordinator for Response
- **Parkhurst Hall Suite 05**
- For appointments, call 603 646 0922 or email: TitleIX@Dartmouth.edu
- [https://sexual-respect.dartmouth.edu/](https://sexual-respect.dartmouth.edu/)

#### Deputy Title IX Coordinators
- **For Undergraduate Students**
  - Kristene Kelly: Athletics
  - Francine A’Ness: Guarini Institute for International Education
  - Gary Hutchins: Guarini School of Graduate & Adv. Studies
  - Leslie Henderson: Geisel School of Medicine
  - Holly Wilkinson: Thayer School of Engineering
  - Sally Jaeger: Tuck School of Business
- **For Faculty and Staff**
  - Lorin Parker: Human Resources
  - 603 646 2904

#### All Faculty, Staff & Coaches
- Undergraduate Deans Office and Case Management
  - Carson Hall, Suite 125
  - 603 646 2243
  - [https://students.dartmouth.edu/undergraduate-deans/](https://students.dartmouth.edu/undergraduate-deans/)

#### Office of Judicial Affairs
- **5 Rope Ferry Road, 2nd Floor**
- 603 646 3482
  - [https://students.dartmouth.edu/judicial-affairs/](https://students.dartmouth.edu/judicial-affairs/)

#### Office of Student Wellness Center
- **Robinson Hall, Suite 319**
- 603 646 9414
  - [https://students.dartmouth.edu/wellness-center/](https://students.dartmouth.edu/wellness-center/)

#### Office of Pluralism & Leadership (OPAL)
- **Collis Center, Suite 211**
- 603 646 0987
  - [https://students.dartmouth.edu/opal/](https://students.dartmouth.edu/opal/)

#### Native American Program
- **Robinson Hall, Room 206**
- 603 646 2110
  - [https://students.dartmouth.edu/nap/](https://students.dartmouth.edu/nap/)

#### Office of Residential Life
- Assistant Directors of Residential Education and UGA’s
  - 603 646 1491
  - [https://students.dartmouth.edu/residential-life/about/people](https://students.dartmouth.edu/residential-life/about/people)

#### Office of Institutional Diversity & Equity
- **Parkhurst Hall, Suite 06**
- 603 646 3197
  - [https://www.dartmouth.edu/~ide/about/](https://www.dartmouth.edu/~ide/about/)

#### Human Resources
- **7 Lebanon St, Hanover NH**
- 603 646 3411
  - [https://www.dartmouth.edu/~hrs/](https://www.dartmouth.edu/~hrs/)

### OFF-CAMPUS

#### WISE 24-hour crisis hotline
- **38 Bank Street, Lebanon NH**
- 866 348 9473

WISE provides advocacy and crisis services to those affected by domestic and sexual violence and stalking. All WISE services are free and confidential.

#### Dartmouth Hitchcock Medical Center (DHMC)
- **Emergency Room**: 1 Medical Center Dr, Lebanon NH
- 603 650 5000

DHMC provides sexual assault forensic exams, emergency and comprehensive care.

#### Planned Parenthood
- **79 S Main St, White River Junction VT**
- 802 281 6056

### ANONYMOUS REPORTING

- **Dartmouth Compliance & Ethics Hotline**
  - [https://www.dartmouth.ethicspoint.com](https://www.dartmouth.ethicspoint.com)
  - 888 497 0516

- **Safety & Security Anonymous Reporting Form**
  - [https://www.dartmouth.edu/~security/services/forms/anonreport.html](https://www.dartmouth.edu/~security/services/forms/anonreport.html)

### OFF-CAMPUS

- **Hanover Police Department**
  - 46 Lyme Rd, Hanover, NH
  - 911 or 603 643 2222
2 Definitions of Umbrella Terms

The eleven umbrella terms that are identified in this Resource Guide embody specific types of problems and should not be considered a fully comprehensive list of challenges that could arise for graduate students. The following page lists each term, some examples and the resources available to graduate students that are relevant to that specific term.

<table>
<thead>
<tr>
<th>Term</th>
<th>Description</th>
<th>Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic</strong></td>
<td>Concerns about grades, academic disability/accommodations, academic probation, career counseling, writing support, teaching assistance</td>
<td>DCAL, GRAD Office, RWIT</td>
</tr>
<tr>
<td><strong>Harm to self/others</strong></td>
<td>Thoughts or concern about self or friend or harming themselves, planning death by suicide or intending to harm others (homicide)</td>
<td>Counseling Center, GRAD Office, S&amp;S, Tucker Center</td>
</tr>
<tr>
<td><strong>Health and wellness</strong></td>
<td>Medical concerns such as primary care, illness, injury, gender identity, contraception, nutrition</td>
<td>Dick's House</td>
</tr>
<tr>
<td><strong>Equal opportunity</strong></td>
<td>Identity-related harassment or discrimination</td>
<td>Counseling Center, GRAD Office, IDE, Tucker Center</td>
</tr>
<tr>
<td><strong>Financial assistance</strong></td>
<td>Emergency loan, difficulty paying for necessities, unexpected expenses</td>
<td>GRAD Office, GSC</td>
</tr>
<tr>
<td><strong>Housing</strong></td>
<td>Difficulty finding housing, searching for housing resources</td>
<td>GRAD Office, GSC</td>
</tr>
<tr>
<td><strong>Making connections</strong></td>
<td>Feeling isolated, seeking communities on campus, seeking personal relationships in or outside of departments</td>
<td>Counseling Center, GRAD Office, GSC, Tucker Center</td>
</tr>
<tr>
<td><strong>Mental health</strong></td>
<td>Depression, anxiety, trauma (PTSD), imposter syndrome, other mental health disorders (bipolar, ADHD, schizophrenia etc)</td>
<td>Counseling Center, GRAD Office, GSC, S&amp;S, Tucker Center, WISE</td>
</tr>
<tr>
<td><strong>Peer to peer conflict</strong></td>
<td>Conflict with labmates, friends, roommates, classmates</td>
<td>Counseling Center, GRAD Office, S&amp;S, Tucker Center</td>
</tr>
<tr>
<td><strong>Power dynamic conflict</strong></td>
<td>Power abuses (not related to identity or sexual respect) by PI, professor, faculty/staff, TA, post-doc; can involve unreasonable expectations, purposely impeding student progress (e.g. refusing to publish a paper, withholding grades, preventing graduation)</td>
<td>Counseling Center, GRAD Office, S&amp;S, Tucker Center</td>
</tr>
<tr>
<td><strong>Sexual respect</strong></td>
<td>Issues related to sexual misconduct, sexual harassment, sexual assault, stalking, unsolicited explicit photographs/text, dating/domestic violence</td>
<td>Counseling Center, GRAD Office, S&amp;S, Title IX, Tucker Center, WISE</td>
</tr>
</tbody>
</table>
3 Counseling Center

The Counseling Center provides students with support and help in finding ways to cope with the emotions that go along with a difficult time period in a confidential and safe setting.

Location: 7 Rope Ferry Road, Dartmouth
Phone: 603-646-9442
Email: counseling@dartmouth.edu
Website: http://www.dartmouth.edu/~counseling

To schedule triage appointment: call 603-646-9442
To speak to the counselor on-call:
**During the day (8am-5pm):** call 603-646-9442 or go to the Counseling Center to meet with counselor on call
**After 5pm:** call 603-646-9440 to speak with a member of the crisis response team
Mental Health

Peer to Peer
conflict

Power dynamic
conflict

Making 
connections

Sexual Respect

Equal 
Opportunity

Academic

Health & Wellness

Counseling Center (Confidential Resource)

Schedule a triage appointment (assessment to determine treatment options)

Are you in crisis? Do you need to speak to someone today?

No

Yes

Ask to speak to Counselor on-call for same day crisis appointment

Go to nearest emergency services at local hospital

Short-term individual therapy

Group therapy

Referral to off-campus provider

Referral to other on-campus resources

Referral for psychiatric medication evaluation

No follow-up

Harm to self/others
4 Dartmouth Center for the Advancement of Learning (DCAL)

DCAL improves teaching and learning by providing resources, removing barriers, promoting evidence-based practices to cultivate a culture that values and rewards teaching for all Dartmouth members.

Location: 102 Baker-Berry Library, Dartmouth
Phone: 603-646-2655
Email: dartmouth.center.for.the.advancement.of.learning@dartmouth.edu
Website: https://dcal.dartmouth.edu/
Academic

Schedule a consultation with DCAL about:

- Career Advising (in partnership with GRAD Office)
- Grant Design
- Help with teaching
- Career Advising (in partnership with GRAD Office)
- Grant Design
- Help with teaching
5 Dick’s House

Dick’s House provides a patient-centered medical home to all Dartmouth students and is committed to providing inclusive, culturally sensitive, quality health care.

Location: 5-7 Rope Ferry Road, Dartmouth
Phone: 603-646-9400
Email: dicks.house.health.service@dartmouth.edu
Primary care email: dicks.house.primary.care@dartmouth.edu
Website: https://students.dartmouth.edu/health-service/

To schedule a primary care appointment: call 603-646-9400 or go online (https://students.dartmouth.edu/health-service/about/make-appointment)
Health & Wellness

Schedule an appointment online or via phone for any of the following services:

- Primary care
- Reproductive and Sexual health
- Gender Services
- Physical Therapy
- Nutrition
- Travel consultation for vaccines
- Alcohol and drug services
6 Graduate Student Council (GSC)

The Graduate Student Council, comprised of graduate students, represents and supports all graduate students from the School of Graduate and Advanced Studies, Thayer School of Engineering and the Dartmouth Institute.

Email: graduate.student.council@dartmouth.edu
Website: https://sites.dartmouth.edu/gsc/

List of GSC department representatives:
https://sites.dartmouth.edu/gsc/representatives
Mental Health

Check out GSC calendar or facebook page for events

Contact your department representative or GSC executive board member

Connected to on-campus clubs

Equal Opportunity

Refer to other on-campus resources

Making connections

For conference travel

For professional development funding

Housing

Apply to travel grant

Connected to other graduate students

Financial assistance

Apply to Student Professional development fund

Making connections

Connected to other graduate students

Equal Opportunity
7 Guarini Graduate Office (GRAD Office)

The GRAD Office supports every student throughout their graduate career at Dartmouth and strives to foster graduate academic programs of the highest quality.

Location: 37 Dewey Field Road, Suite 6062, Room 437, Dartmouth  
Phone: 603-646-2106  
Email: guarini.graduate.school@dartmouth.edu  
Website: https://graduate.dartmouth.edu/

Dean of the Graduate School: Jon Kull (f.jon.kull@dartmouth.edu)  
Assistant Dean of Graduate Student Affairs: Kerry Landers (kerry.h.landers@dartmouth.edu)  
Registrar and Assistant Dean: Gary Hutchins (gary.l.hutchins@dartmouth.edu)  
Assistant Dean of Recruiting and Diversity, and Communications: Jane Seibel  
(jane.b.seibel@dartmouth.edu)
Contact the GRAD office to speak to an Assistant Dean (AD) or Dean of Guarini

- Career counseling/workshops
- Help obtain academic accommodations if needed
- Can set up a meeting between parties and mediate
- Connect student to other on-campus student groups
- Be a supportive and empathetic listener to student
- Connect student to other on-campus resources
- Can provide short-term no interest loan
- Connect student with wide variety of award/grants
- Help with health procedures not covered by Dartmouth insurance
- Required to report to Title IX
- Required to report intent to harm self or others
8 Institutional Diversity and Equity (IDE)

Institutional Diversity and Equity creates partnerships with offices and individuals across the institute to provide resources that promote access, respect and community for all.

Location: 006 Parkhurst Hall, Dartmouth
Phone: 603-646-1606
Email: institutional.diversity.and.equity@dartmouth.edu
Website: https://www.dartmouth.edu/~ide/

Dartmouth Bias Incident Reporting form:
https://students.dartmouth.edu/judicial-affairs/report-concern
Equal Opportunity

Are you comfortable speaking with person with whom you are having conflict with?

Yes

Try to speak to the person and resolve the conflict

Contact IDE by email

IDE may follow-up by reaching out to GRAD school or faculty about issue

No

Contact the GRAD Office

The GRAD Office may reach out to IDE if they are unable to resolve the issue

If the issue has not been resolved, and is systemic..

Contact IDE by email
9  Student Center for Research, Writing, and Information Technology (RWIT)

RWIT is dedicated to helping members of the Dartmouth community develop more effective strategies for generating and organizing their ideas, finding and evaluating research sources and presenting and revising compositions in a variety of media.

Location: Berry 183, Berry Library, Dartmouth
Email: rwit@dartmouth.edu
Website: https://students.dartmouth.edu/rwit/

Online form to schedule appointment:
https://rwit.dartmouth.edu/profiles/new
For international/multilingual students: email Betsy Tremmel, Ph.D.
(elizabeth.c.tremmel@dartmouth.edu)
Academic

Are you an international or multilingual student?

No

Make an appointment with a graduate tutor online

Yes

Make an appointment with Dr. Elizabeth Tremmel

Schedule one-on-one session to discuss paper, research paper or multimedia presentation
10 Safety & Security (S&S)

Safety & Security is committed to providing a safe environment for all students at Dartmouth.

Location: 5 Rope Ferry Road, Dartmouth
Phone: 603-646-4000
Email: safety.and.security@dartmouth.edu
Website: https://www.dartmouth.edu/~security/

Anonymous reporting form:
https://www.dartmouth.edu/~security/services/forms/anonreport.html
Mental Health

Harm to self/others

Peer to Peer conflict

Power dynamic conflict

Sexual Respect

Call Safety & Security at 603-646-400

If you’re feeling unsafe on campus

Officers may respond to...

Concerned about a friend or peer

Submit an anonymous report

If you’re feeling unsafe on campus

Participate in the “Workplace Violence” program

Participate in the “Rape Aggression Defense” program

Mandatory report to Title IX office

Escort you to a safe location via walking escort or safe ride

Provide non-emergency transport to Dick’s House

Do a physical welfare check at an on-campus dorm

Submit an anonymous report

Provide non-emergency transport to Dick’s House

Do a physical welfare check at an on-campus dorm

Mandatory report to Title IX office
11 Title IX Office

The Title IX office is designated to coordinate the College’s efforts to comply with and carry out its responsibilities under Title IX to ensure gender equity in education for all students and employees of Dartmouth.

Location: 005 Parkhurst Hall, Dartmouth
Phone: 603-646-0922
Website: https://sexual-respect.dartmouth.edu/

Title IX Coordinator:
Kristi Clemens (TitleIX@dartmouth.edu)

Deputy Title IX coordinators:

- Gary Hutchins, Guarini School of Graduate and Advanced Studies (gary.l.hutchins@dartmouth.edu)
- Leslie Henderson, Geisel School of Medicine (leslie.p.henderson@dartmouth.edu)
- Holly Wilkinson, Thayer School of Engineering (holly.wilkinson@dartmouth.edu)
- Sally Jaeger, Tuck School of Business (sally.o.jaeger@dartmouth.edu)
If you would like to share a disclosure, file a complaint, or make a report of sexual or gender-based misconduct, including sexual assault, sexual harassment, intimate partner violence, or stalking:

- Report directly to Title IX office
- Speak to a Title IX deputy
- An interim measure can be put in place at request of complainant. These can include (but not limited to):
  - Counseling
  - Academic accommodations
  - Change in housing or work schedule
  - Implementation of “no contact order”
  - Restriction of team/organization participation

In rare instances, a formal remedy may be initiated by the college if the respondent has been reported before or may cause future harm.

If someone has disclosed sexual assault to you and you need assistance regarding how to respond:

- Speak to a Title IX deputy
12 Tucker Center

The Tucker Center cultivates spiritual and ethical lives, builds relationships and understanding across identities and engages in dialogue on meaningful issues.

Location: 6154 South Fairbanks Hall, Dartmouth
Phone: 603-646-3780
Email: tucker.center@dartmouth.edu
Website: https://students.dartmouth.edu/tucker/

To make an appointment: email Rabbi Daveen Litwin (daveen.h.litwin@dartmouth.edu) or call the Tucker Center (603-646-3780)
Mental Health
Harm to self/others
Peer to Peer conflict
Power dynamic conflict
Making connections
Sexual Respect
Equal Opportunity

Talk to College Champlain or other ordained leaders

Report to another office on campus; based on student comfort level
Can be connected to other resources on campus for additional help
Get connected to Tucker Center programs (Speed stories, Multifaith conversations)

Tucker Center (Confidential Resource)
WISE leads the Upper Valley to end gender-based violence through survivor-centered advocacy, prevention, education and mobilization for social change.

On-Campus location: 37 Dewey Road, Room 452
→ Drop-in hours: Monday 8:00 am - 4:00 pm

Off-Campus location: 38 Bank St, Lebanon, NH 03766
WISE regular phone: 603-448-5922
WISE crisis line: 866-348-9473 (open 24/7 and confidential)
Email: Campus@WISEoftheuppervalley.org
Website: https://wiseuv.org/

WISE co-locations:

- Windsor Connection Resource Center
  Address: 1 Railroad Avenue, Room 203, Windsor, VT
  Drop-in hours: Monday, Thursday, Friday 12:30 - 4:30 pm; Tuesday 8:30 am - 12 pm

- Good Neighbor Health Clinic
  Address: 70 North Main Street, White River Junction, VT
  Drop-in hours: Wednesday 8:30 am - 11:30 am

- Upper Valley Haven
  Address: 713 Hartford Ave, White River Junction, VT
  Drop-in hours: Friday 8:30 am - 11:30 am

- The Junction Youth Center
  Address: 42 Maple Street, White River Junction, VT
  Drop-in hours: Wednesday 3:00 - 6:00 pm
WISE (Confidential Resource)

Sexual Respect

Is it related to Sexual Respect?

Yes

Call WISE 24 hr hotline or regular line

Visit or make appointment with the on-campus WISE advocate

Visit WISE at various co-locations

Contact Counseling Center

No

Can be referred to other on-campus or off-campus resources

WISE offers continuous support through Title IX and law enforcement processes

WISE offers safe home, emergency shelter and transitional housing

Attend Survivor Groups and workshops or Safety Planning/Court and Legal Advocacy workshop