

Guarini School Childcare Subsidy

In order to help offset the costs of childcare, stipend-receiving Guarini School graduate students can apply to receive a subsidy of \$3,000/year per eligible child under 6 years of age (capped at 3 children) per household. The stipend will be paid via accounts payable (A/P) each term (\$750/term/child) to currently enrolled students following check-in.

Payments will be processed according to the below schedule:

Fall term – by November 1 (**documents to Financial Aid by October 1**, confirmed by October 15)
Winter term– by February 1 (**documents to Financial Aid by January 1**, confirmed by January 15)
Spring term – by May 1 (**documents to Financial Aid by April 1**, confirmed by April 15)
Summer term – by August 1 (**documents to Financial Aid by July 1**, confirmed by July 15)

Eligibility

- The parent/guardian/caregiver must be a stipend receiving PhD or Master's student currently enrolled in a Guarini School program.
- Up to 3 dependent children under six years in age residing full-time with the Graduate student parent/guardian/caregiver.
- The subsidy ends following summer term if the child turns six before October 1st. Children with birthdays on or after October 1st are eligible for the subsidy after they turn six years old only if they are not enrolled in kindergarten in the fall of their fifth year.
- For a student on parental leave (see the [Guarini School child accommodation policy](#)), the subsidy will begin the term the student returns; if the student parent/guardian/caregiver does not take leave, the subsidy starts the term following the birth of the child.
- A graduate student parent/guardian/caregiver who matriculates mid-year is eligible to apply for the subsidy the term they enroll.
- Non-US Citizens or permanent residents must register in [Sprintax Calculus](#) for correct tax withholding.

Application components

- Completed application form
- Supporting documents:
 - 1) The first two pages of your IRS form 1040 from the prior year and the first two pages of form 1040 for your spouse if filed separately.
 - 2) A copy of a birth certificate or certificate of adoption for the child(ren) receiving the subsidy.

Questions

Please contact the Guarini School



DARTMOUTH Guarini School of Graduate and Advanced Studies

Part One: Your Information	
Name (Last, First, Middle Initial)	
For tax purposes, are you classified as RESIDENT or NON-RESIDENT:	If non-resident, what is your country of residence?
Home Street Address	
City, State, Zip Code	Dartmouth ID
Email Address	
Program/Department	Expected Graduation Date

Part Two: Your Child's Information			
Please list up to three children living full time with you under the age of 6.			
Name (Last, First, Middle Initial)	Date of Birth	Tax Dependent	Last 4 Digits of SSN
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	

Part Three: Documentation	
As part of our application process, we need to review personal information. Be assured this information is kept strictly confidential and securely stored. Please check off each item as it is enclosed with your application.	
IRS Form 1040	<input type="checkbox"/> I have enclosed the first two pages of my federal form 1040 from the prior year. (Required if single –or- married and filing jointly). <input type="checkbox"/> I have enclosed the first two pages of my spouse's federal form 1040 from the prior year. (Required if married and filing individually).
Birth Certificate or Certificate of Adoption	<input type="checkbox"/> I have enclosed a copy of my child(ren)'s birth certificate(s) or certificate(s) of adoption.

Read and Sign

Statement of Understanding – By signing below, I certify that I have attached all applicable tax forms. If I am not a US Citizen or permanent resident, I have completed the registration in Sprintax Calculus for the correct tax withholding. I understand I must notify the Guarini School of any family status changes (i.e. dissolution of marriage or domestic partnership) which could affect my child custody responsibilities.

If my child's birthday is on or after October 1st, I will notify the Guarini School if they enter kindergarten as a 5-year-old.

I certify under penalty of perjury that all statements and documentation relating to this application are true. I understand that incomplete or inaccurate information may adversely affect my child(ren)'s eligibility under this Program up to and including repayment to Dartmouth of any funds awarded and/or may result in disciplinary action.

Signature

Date